

20 October 2009

Directors of Finance &
Lead Pensions Officers
of all employers in the LPFA Fund

Dear Colleague

LPFA bank account

As some of you will already be aware, the LPFA has opened a new bank account for the receipt of pension contributions from all employers in our Fund. This change will allow us to more quickly and accurately allocate your payments and ensure your account with us is kept up to date.

Can you now please ensure that payments to the LPFA are split between the two accounts. The contributions account should be used to make payments of all employer and employee pension contributions, as set out on your completed Form LG221. Payment of invoices raised by the LPFA, for FRS17 costs, early retirements, etc, should be paid into the main LPFA bank account. The bank account details are set out below.

	<u>Contributions account</u>	<u>Main account</u>
Bank	RBS	RBS
Sort Code	15-10-00	15-10-00
Account No.	22759437	20996571

Can I also take this opportunity to remind you of a couple of points when making payments, to help ensure that these are correctly allocated to your account;

- (i) to quote your LPFA employer number when making BACS payments, and to provide a remittance advice, ideally via e-mail; and


- (ii) to complete and submit the Form LG221, detailing employer and employee pension contributions, either before, or at the same time as, sending the payment.

If you wish to discuss this please contact the LPFA's Finance Manager, Michael Millar, on 020 7369 6097, or e-mail michael.millar@lpfa.org.uk, or our Employer Services Manager, Tony Williams, on 020 7369 6237, or e-mail tony.williams@lpfa.org.uk.

Yours sincerely



Adrian Bloomfield
Director of Finance



Mike Allen
Director of Pensions